



## LEARNING LESSONS, LEADING CHANGE

MONDAY 21<sup>ST</sup> SEPTEMBER 2015

POSTER COMPETITION – ABSTRACT GUIDELINES

*Topic for Abstract: 'Learning Lessons, Leading Change'*

i. Content

- Maximum 300 Words
- Abstracts must be typed single spaced on one page laid out as follows:
  - Title
  - Author
  - Text
  -

Abstracts must not exceed 300 words and have no more than one table included. Please use a font of at least 11. Give the initials and the last name of every author, but omit degree or titles. The person presenting the paper should have his/her name mentioned first and underlined. Indicate the name and address of the institution where the work was carried out, but you must also include an accurate emailing address and telephone contact, along with mailing address, for the author on a separate page.

ii. The text should be arranged as follows without the use of subtitles

- Aim
- Methods
- Results
- Conclusions (it is not acceptable to state "results will be discussed").

iii. Use standard abbreviations. Place a special or unusual abbreviation in parentheses after the full word the first time it appears. Please use generic names of drugs. Proprietary name may be put in parentheses. Simple tables may be included if they fit within the space.

iv. References (no more than three) should be listed numerically in the text eg; (1) (2) and then placed at the bottom of the text using Vancouver format. Do not use a separate heading for references.

v. You must be registered as a delegate for the Conference to present the poster.

vi. Abstracts that do not meet the above requirements will not be accepted.

vii. Posters displayed to be size **A1** (84cm x 60cm) Portrait.

**Email completed abstracts to: [lorraine.hannah@rcpsg.ac.uk](mailto:lorraine.hannah@rcpsg.ac.uk)**  
**Closing date for abstract submission: Tuesday 1<sup>st</sup> September 2015**