**Medical Student Steering Group – University Rep Co-Ordinator Recruitment**

The Faculty of Medical Leadership and Management is seeking engaged and enthusiastic individuals to serve as the **University Representative** within the organisation’s Medical Student Steering Group.

The Medical Student Steering Group (MSG) is a representative group within the FMLM that exists to:

* represent the views and interests of Medical Student members of FMLM
* promote the work of FMLM and to provide its members with access to a wide range of services and resources to support their leadership aspirations
* maintain a network of university representatives from each of the UK-based medical schools.

As a University Representative, you will work to support and fulfil the MSG’s aims of increasing opportunities for leadership development amongst medical students, whilst promoting clinical leadership in line with the FMLM’s [aims](https://www.fmlm.ac.uk/about-us/who-we-are/vision-aim-and-values) and [standards](https://www.fmlm.ac.uk/standards). You will be expected to collaborate with other university reps, host local events, promote medical leadership and management, and liaise with your fellow MSG members.

As a member of the MSG, you will have opportunities to:

* Develop you own leadership competencies
* Receive coaching and mentorship from the FMLM’s National Medical Director’s Clinical Fellow, FMLM networks, and other FMLM staff
* Influence the direction and development of FMLM services and resources
* Publish thought pieces and blogs on the FMLM website
* Contribute to educational webinars and podcasts

The MSG’s goal is to establish a network of university representatives across each UK-based medical school, with **one representative per institution**.

**Eligibility**

Applicants must:

* Be currently enrolled in a UK-based medical degree programme
* Be current FMLM student members at the time of application
* Not be in their final year of their medical studies

**Applications**

Applications can be made by returning the application form below to medicalstudents@fmlm.ac.uk.

**Application Form**

**Personal Details**

|  |  |
| --- | --- |
| Full name |  |

|  |  |
| --- | --- |
| FMLM number |  |

|  |  |
| --- | --- |
| University |  |

|  |  |
| --- | --- |
| Expected Graduation Year  |  |

|  |  |
| --- | --- |
| Email |  |

|  |  |
| --- | --- |
| Telephone number |  |

**Please answer the following questions:**

Why are you interested in this role? (200 words)

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|  |

What previous experience makes you suited to the role? (200 words)

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|  |

Tell us about a time when you’ve organised an event at a local, regional, or national level. (200 words)

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**Referee**

Please provide the details of a referee; the referee may be contacted to aid decision making or to confirm details supplied in this application.

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Please submit completed applications to **medicalstudents@fmlm.ac.uk**.

**Responsibilities and Person Specification**

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| **University Representative** |
| **Remit** | Accountable to the Rep Co-ordinator, University Representatives are responsible for:* Attending quarterly virtual meetings with Rep Co-ordinator.
* Supporting the growth of the FMLM Student Member base.
* Planning and hosting regular events to showcase FMLM and build local community.
* Ensuring the submission of regular progress updates to Regional Co-ordinator
* Creation of local clinical leadership societies if not already in existence
* Contributing to quarterly MSG meetings.
* Contributing to research initiatives under the National MSG Research lead.
* Attending the annual FMLM in-person conference.
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| **Eligibility** |

|  |  |  |
| --- | --- | --- |
|  | Essential | Desirable |
| Academic/Professional | * Current medical student)
* Current FMLM membership or willingness to become member
 | * Intercalate BSc in management/clinical leadership.
* Internship/work experience in management/clinical leadership.
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| Knowledge | * Good understanding of the structure and vision of FMLM.
* Good understanding of the structure and vision of the MSG.
 |  |
| Interests | * Enthusiasm for medical leadership and management issues.
 | * Demonstrates on going interest in leadership and management e.g. intercalated BSc, society involvement.
* Other leadership roles national and/or regional
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| Skills | * Ability work in a transparent, efficient and accountable manner as a corporate team player.
 |  |
| Personal | * Excellent communication skills with prompt response.
* Reliable.
* Constant drive to achieve publishable results.
* Personable and friendly.
 | * Experience of representing the views of others
* Ideally, able to propose new ideas on how to promote leadership and management.
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