**Medical Student Steering Group – Co-Chair Recruitment**

An exciting opportunity has arisen within The Faculty of Medical Leadership and Management (FMLM) for an engaged and enthusiastic medical student to serve as the **Co-Chair** the organisation’s Medical Student Steering Group.

The Medical Student Steering Group (MSG) is a representative group within the FMLM that exists to:

* represent the views and interests of Medical Student members of FMLM
* promote the work of FMLM and to provide its members with access to a wide range of services and resources to support their leadership aspirations
* maintain a network of university representatives from each of the UK-based medical schools.

As the Co-Chair, you will work closely with the FMLM’s National Medical Director’s Clinical Fellow to build, direct, and maintain the MSG whilst promoting clinical leadership in line with the FMLM’s [aims](https://www.fmlm.ac.uk/about-us/who-we-are/vision-aim-and-values) and [standards](https://www.fmlm.ac.uk/standards). You will be expected to engage with and expand the network of medical students within the UK, promoting medical leadership and management, whilst seeking opportunities to liaise with external organisations to support leadership activities and initiatives.

All MSG positions are for a desired term of 2 years. Consideration will still be given to medical students in their final year of study who wish to carry on the role into FY1.

Upon appointment, the FMLM will write to the appointee’s University to inform them of the duties of the MSG Co-Chair and ask for flexibility from the medical school in allowing the appointee to carry out the role.

As a member of the MSG, you will have opportunities to:

* Develop your own leadership competencies
* Receive coaching and mentorship from the FMLM’s National Medical Director’s Clinical Fellow, FMLM networks, and other FMLM staff
* Receive recognition of the role as national leadership experience
* Influence the direction and development of FMLM services and resources
* Publish thought pieces and blogs on the FMLM website
* Contribute to educational webinars and podcasts

**Eligibility**

Applicants must:

* Be currently enrolled in a UK-based medical degree programme
* Be current FMLM student members at the time of application

**Applications**

Applications can be made by returning the application form below to medicalstudents@fmlm.ac.uk by **Wednesday 16th November**.

**Interviews will be provisionally scheduled for the week commencing 28th November 2022.**

**Application Form**

**Personal Details**

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| Full name |  |

|  |  |
| --- | --- |
| FMLM number |  |

|  |  |
| --- | --- |
| University |  |

|  |  |
| --- | --- |
| Expected Graduation Year  |  |

|  |  |
| --- | --- |
| Email |  |

|  |  |
| --- | --- |
| Telephone number |  |

**Please answer the following questions:**

Why are you interested in this role? (200 words)

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What previous experience makes you suited to the role? (200 words)

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|  |

Tell us about a time where you have led change or service development: (200 words)

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**Referee**

Please provide the details of a referee; the referee may be contacted to aid decision making or to confirm details supplied in this application.

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Please submit completed applications to **medicalstudents@fmlm.ac.uk**.

**Interview Information**

Successful applicants will be invited to participate in a **short informal interview** during the week commencing **28th November.** If these times are unsuitable, we will do our best to accommodate you. The interview will be conducted by the FMLM National Medical Director’s Clinical Fellow, the Chair of the Trainee Steering Group, and a senior member of FMLM staff. It will last around 20 minutes also offers you an opportunity to discuss any questions you may have regarding the FMLM and the MSG.

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| **QUESTION THEMES** |
| Commitment to medical leadership & management & its role in healthcare. |
| Knowledge & understanding of the FMLM, the MSG & its activities. |
| Organisation, self-motivation & innovation. |
| Inclusive, reflective & accountable team-member. |

**Responsibilities and Person Specification**

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| **Co-Chair\*** |
| **Remit** | * Provide strategic oversight of Core, Regional and University activities of the MSG.
* Act as point of liaison between MSG and Faculty.
* Support the Regional Co-ordinator in ensuring full an active engagement of University Representatives.
* Support Research Leads to fulfil their responsibilities.
* Attend ESLIH (Empowering Student Healthcare in Leadership) Committee Meetings
* Chair quarterly whole-MSG meetings.
* Chair annual in-person meeting of MSG members at the FMLM in-person conference.
* Maintain communications with FMLM SLT via FMLM National Medical Director’s Clinical Fellow.
* Liaise with the Trainee Steering Group to facilitate overlap between transition between student and trainee career stages
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| **Eligibility** |

|  |  |  |
| --- | --- | --- |
|  | Essential | Desirable |
| Academic/Professional | * FMLM member
* Medical student in a UK-based medical school programme
 | * Intercalated BSc in management/clinical leadership.
* Internship/work experience in management/clinical leadership.
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| Knowledge | * Strong understanding of the goals and workstreams of the MSG.
* Understanding of the structure, workstreams, people and goals of the wider FMLM.
 | * Cultivated professional relationships with key members of FMLM.
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| Interests | * Enthusiasm for medical leadership/management issues.
 | * A record of consistent involvement in management and leadership projects
* Demonstrates on going interest in leadership and management e.g., intercalated BSc, society involvement.
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| Skills | * Experience leading student committees.
 | * Experience leading national student committees.
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| Personal | * Reliable and organised.
* Excellent communication skills.
* Fast turnaround time.
 | * Experience of representing the views of others
* Able to propose innovative ideas on how to promote leadership and management.
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\* Role to be carried out in co-operation with FMLM National Medical Director’s Clinical Fellow who will serve as further Co-Chair